

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held May 14, 2020 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 19.

Call to Order

Members in attendance: Todd E. Holt, President
 David E. Lund, Vice-President
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Gordon L. Rawlinson, Member
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Member Britt was present for the Board Work session and needed to be excused after that session.

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Gordon L. Rawlinson

Pledge of Allegiance: Gordon L. Rawlinson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

2. Review of Policies

Review of Policies

School District Legal Status

Millard School District Policy - File Code: 1000
Second Reading

Election and Duties of Board President and Vice-President

Millard School District Policy - File Code: 1005
Second Reading

Use of Buildings and Grounds

Millard School District Policy - File Code: 2020
Second Reading

Immunization of Employees

Millard School District Policy - File Code: 4025
Second Reading

Human Sexuality Policy

Millard School District Policy - File Code: 5170
Second Reading

Review of Policies
Continued

Electronic Communication Devices

Millard School District Policy - File Code: 6060
Second Reading

Students Working During School Hours

Millard School District Policy - File Code: 6190
Second Reading

School Community Councils

Millard School District Policy - File Code: 7005
Second Reading

Parents Right To Academic Accommodations

Millard School District Policy - File Code: 7030
Second Reading

Public Health Emergency

Millard School District Policy - File Code: 4035
First Reading (New Policy)

3. Request for Increase of Extra-Duty Salary for Band Instructor
4. Coronavirus (COVID-19) Discussion
5. Staffing Update
6. Consideration of possible sale of Delta North Elementary School's Outdoor Classroom

Member Lund made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2019-2020 school year and 2020-2021 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Barney, with the voting as follows:

Closed Executive
Session

Member Lund	Aye
Member Barney	Aye
Member Rawlinson	Aye
Member Holt	Aye

Member Rawlinson made a motion to return the meeting to a Regular Session, seconded by Member Barney, with the voting as follows:

Regular Session

Member Rawlinson	Aye
Member Barney	Aye
Member Lund	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 p.m. to 1:40 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2019-2020 school year and the 2020-2021 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held April 16, 2020 were approved by a motion from Member Barney, seconded by Member Lund and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

President Holt reported that the Millard County Junior School Livestock Show is happening on a limited basis. Two hogs will be reserved for the Millard School District.

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

BA's Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #019459 to check #019571, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #20.

Fall Activity Schedules for High School

Fall Activity
Schedules

Delta High School

Delta High School Football for 2020
Delta High School Girls' Soccer for 2020
Delta High School Girls' Tennis for 2020
Delta High School Volleyball for 2020

Delta High School

Millard High School

Millard High School Cross-Country for 2020
Millard High School Football for 2020
Millard High School Boys' Golf for 2020
Millard High School Girls' Soccer for 2020
Millard High School Girls' Tennis for 2020

Millard High
School

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resig-
nation

Maggie Webster - PE Specialist at Delta North Elementary School
Canisha Harrison - 2nd Grade Teacher at Fillmore Elementary School

Ratification of Delta Middle School Computer Science Teacher

DMS Computer
Science Teacher

Mrs. Emily North Lyman - Half-Time Teacher

Recommendation for Delta North Elementary School Head Custodian

DNES Head Cus-
todian

EuDon Bublitz

Recommendation for Delta Middle School Head Custodian

DMS Head Cus-
todian

Lee Glazier

Recommendation for Delta High School Head Custodian

DHS Head Cus-
todian

Kurt Bayles

Recommendation for Delta North Elementary School Lunch Manager

DNES Lunch
Manager

Shauna Nielson

Recommendation for Fillmore Elementary School Lunch Manager

FES Lunch Man-
ager

Jennifer Alldredge

Recommendation for Millard High School Re-Focus Coordinator

MHS Re-Focus
Coordinator

Katrina Rhinehart

Recommendation for Student Summer Workers

Summer Student
Workers

Delta North Elementary School

Kaitlyn Tolbert*
MaRynn Moody*
Lafe Finlinson

Delta South Elementary School

Braydon Gonder*
Emily Sanders*
Paityn Callister*

Fillmore Elementary School

Shayee Burraston
Brooks Myers

Delta Middle School

Jarrett SMith*
Haylee Christensen*
McKrae Pehrson
Emmie Willoughby

Fillmore Middle School

Savannah Tibbitts
Kadence Koyle

Delta High School

Sydney Stephenson*
Miranda Johnson*
Kaitlyn Anderson*
Jacie Rowley*
Parker Burton*

Millard High School

Heidi Thurman
Kael Myers

Delta Technical Center

Jaydon Goold*
Wayland Crane

District Office - Technology

Aaryn Atkinson*
Ashlee Christensen*
Steven Melville*

District Office - IT

Cade Smith*

*Previously Worked

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Action Items

Action Items

Policy Approval

Policy Approval

Member Lund made a motion to approve the following policy:

Public Health Emergency

Millard School District Policy - File Code: 4035

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Adoption of Pelion Benefits 403(b) TSA

Adoption of
Pelion Benefits
403(b) TSA

Discussion was held regarding the Millard School District adopting the Pelion Benefits, Inc “Millard School District Special Pay 403(b) Plan. The Millard School District currently is offering medical Prime Trust accounts for the benefit of many of the District employees. This will be an extension of those Prime Trust benefits for employees to put their retirement incentive.

The following documents were available for review:

Millard School District 403(b) Special Pay Plan Service Agreement

IRS Determination Letter

Millard School District 403(b) Special Pay Plan Adoption Agreement

Millard School District 403(b) Special Pay Plan Resolution

Millard School District 403(b) Special Pay Plan Summary Description

Member Rawlinson made the motion to adopt Pelions Benefit’s Inc. Millard School District 403(b) Special Pay Plan for payment of retirement incentive funds, seconded by Member Barney and carried unanimously by the Members of the Board.

Millard School District Comprehensive Guidance Counseling Plan

MSD Compre-
hensive Guidance
Counseling Plan

The following individuals met with the Members of the Board to review and discuss the Millard School District Comprehensive Guidance counseling plan: Brett Callister, Millard School District CTE Director, Misty Bliss, Millard High School Counselor, and Lisa Draper, Delta Middle School Counselor.

Mr. Callister reported on the current counseling program and the hiring of several counselors for the current year. Mrs. Draper reported on the counseling efforts for the Delta Middle School. A re-focus individual was hired that has been very beneficial. Mrs. Bliss reviewed the items that are the focus of the Comprehensive Guidance program. These are Dropout preventions, Social/Emotional support, and College and Career awareness.

Member Barney made a motion to accept and approve the Millard School District Comprehensive Guidance Counseling program, for the 2020-2021 school year, seconded by Member Lund and carried unanimously by the Members of the Board.

Recommendation for Millard School District Audit Committee Member

Appointment to
District Audit
Committee

It was recommended to the Members of the Board that Leslie White be appointed to serve on the Millard School District Audit Committee.

Member Barney made a motion to appoint Leslie White to serve on the Millard School District Audit Committee, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Approval of the Millard School District Class of 2020 Graduation Lists

Graduation Lists

Delta High School

Delta High School
Graduation List

The following Seniors graduated early:

Mariah Gordon Gracee Greathouse Esmeralda Roman
Adriana Roman

The following students will received “Certificate of Completion”

Wylee Yates

Seniors pending graduation - credits / requirements needed for Fourth Term

Mauricio Almanza	Aidan Anderson	Brennan Anderson
Kenna Anderson	Madison Anderson	Shayley Anderson
Ashley Angeles	Kaitlyn Atkinson	Yobana Angeles Perez
Jose Avila	Jamison Bishop	Ty Bishop
Joseph Bliss	Triniti Bond	Trey Brough
Brett Bundy	Parker Burton	Zachary Buys
Maverick Caldwell	Ryan Callister	Cynthia Chavez Marquez
Melany Castellanos	Hannah Clark	Gabbie Crane
Cassie Dent	Haylee Diaz	Nadia Dodoo
Ruth Draper	Landon Dutson	Mollie Eldridge
Madison Ellison	Madelyn Ennis	Halie Ewart
Cord Finlinson	Kelsie Finlinson	Sierra Finlinson
Talon Fritzges	Gabrielle Gamble	Edna Gallardo-Oseguera
Jaydon Goold	Trinity Hammond	Griff Hare
Jacky Hatch	Cale Henderson	Kylee Henderson
Hunter Hintze	Hayden Holt	Diettmak Howes
Cassidee Hughes	Easton Jackson	Jacob Jackson
Railey Jacobs	Austin Jeffery	MaKenzie John
Austin Johnson	Jackson Johnson	Tyler Johnson
Lindsay Jones	Amber Jurado	Alexis Kent
Alexus Killian	Trey Kimball	Brek Kirkland
CJ Kooyman	Mariah LeBaron	Grace Leshar
Carlos Leyva	Dylan Lister	Vanessa Marquez Ruiz
Tyler Martin	Valerie Meinburg	Camden Meinhardt
Jamie Mitchell	Lehi Moran	Derek Nielson
Kurtus Nielson	Priscila Ortiz	Sidney Osoro
Brooklyn Petersen	Ahtziri Pelayo-Rodriquez	Jayden Petersen
Sierra Riding	Francisco Pino Arrieta	Luis Rodriguez
Peyton Roper	Destiny Rowley	Spencer Sanders
William Sanford	Braxton Schena	Roman Skougard
Cade “B” Smith	Derek Smith	Zane Smith
Cassidy Sorensen	Bowdy Sorenson	Logan Springer
Alex Taylor	Brynn Taylor	Jace Thomas
Kameryn Tolbert	Katelyn Tolbert	Ty Tolley
Kristin Willoughby	Leslie Vergara Jacobo	Emely Vega Maldonado
Saydee Wilson	Sydnee Wilson	Ashleigh Young
Paige Zufelt		

EskDale High School

No graduates for the 2019-2020 School Year

Millard High School

Millard High
School Graduation
List

Juniors who will graduate early pending completion of graduation requirements

Olivia Roberts Weston Wilcox Jaycee Findlay

Seniors earning a "Certificate of Completion"

Brenan Hare Cassidy Shumway

Seniors pending graduation - credit / requirements needed Fourth Term

Luis Aguilar	Wyatt Alcala	Erick Almanza
Lindsay Archibald	Bodee Atkinson	Braxton Brewer
Crystal Lynn Behling	Kobe Brunson	Austin Burraston
Shelly Calhoon	Gustavo Candia	Bryce Carson
Keri Carter	Kole Christensen	Khari Cox
Jake Davies	Tyce Davies	Adam Dearden
Ean Dearden	Kaleb Dearden	Nathan Despain
Tyler Elvin	Efren Erreguin	Kayden Gentry
Austyn Gingrass	Verenice Gomez	Daniel Gonzalez
Shandilyn Hardy	Kyler Harrison	Sydney Hatch
Titan Haupt	Kaeden Higgs	Kaycee Jensen
Sarah Jensen	Trisha Johnson	Kadence Koyle
Lucas Labrum	Diamond Lor	Sam Marshall
Hector Martinez	Morris Maxfield	Rylee Miller
Ember Moat	Colton Monroe	Michael Moua
Brandon Munoz Cruz	Brooks Myers	Kael Myers
Jet Nez	Taylor Ottley	Madison Owen
Kobree Penney	Emilee Peterson	Camilla Robison
Kaytlyn Robison	Peyton Rodriguez	Jose Roman
Jasmine Shields	Devan Shumway	Atlanta Smith
Macie Sorenson	Maggie Souders	Garrett Spendlove
Carlee Stephenson	Jetta Stevens	Bryce Stringam
Wylie Thatcher	Kayleigh Tibbitts	Alanis Timm
Kylie Uffens	Giselle Villa	Malachi West
John Whitaker	Kasen Whitaker	Marinda Wood
Shade Woodard	Conner Woods	Kenzi Young
Madalynne Zimmerman	Kalee Bartholomew	

Member Rawlinson made a motion to accept and approve the graduates as listed above, pending the satisfactory completion of all graduation requirements for those listed as needing to complete requirements, seconded by Member Barney and carried unanimously by the Members of the Board.

Request from Fillmore City for Use of Millard High School Facilities

Fillmore City -
Request to Use
District Facilities

Lorna Adams, Fillmore City Celebrations Committee Chairperson, requested permission to use the Millard High School parking lot and exterior building for community drive-in movies or similar events. They are specifically interested in having drive-in movies on the evenings of May 22, 2020, June 12, 2020, and possibly July 2, 2020. There would also be interest in a drive-in concert on July 3, 2020. These activities would benefit the citizens of East Millard County and provide for unity at this unprecedented time with concerns with the coronavirus and abiding by social-distancing guidelines.

It was suggested that Fillmore City be responsible for the following issues:

1. Provide portable restroom facilities.
2. Be responsible for clean-up.
3. Enforce the current “social-distancing” rules.
4. Sign proper paperwork of Indemnification.

Member Barney made a motion to grant permission for the use of Millard High School facilities, as described above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Certificate of Completion for Delta High School

Certification of
Completion -
Wylee Blain Yates

It was recommended to the Member of the Board that Wylee Blain Yates be awarded a “Certificate of Completion” from Delta High School. Wylee has satisfactorily met the requirements of the Millard School District. Wylee has not aged out of the special education program, but would like to walk with his class.

Member Barney made a motion to award Wylee Blain Yates a “Certificate of Completion” from Delta High School, seconded by Member Lund and carried unanimously by the Members of the Board.

Honoring Retiring Employees

Honoring Retiring Employees

The following individuals will retire from the Millard School District at the end of the 2019-2020 school year:

- Mrs. Deb Allen - Instructional Assistant at Fillmore North Elementary
- Mr. Pete Anderson - Teacher at Millard High School
- Mr. Kyle Barnson - Bus Driver and Custodian at Delta Technical Center
- Mr. Richard Bishop - Teacher at Delta High School
- Mrs. Sondra Black - Lunch Manager at Delta North Elementary
- Mr. Kevin Chapman - District Director
- Mr. Edward Crowe - Teacher at Fillmore Middle School
- Mrs. Diane George - Teacher at Delta South Elementary
- Ms. Carol Meinhardt - Teacher at Delta Technical Center
- Mr. Kirtt Myers - Teacher at Delta Middle School
- Mrs. Holly Nissen - Teacher at Delta South Elementary
- Mr. Aramando Ramos - Head Custodian at Delta High School
- Mrs. Camille Rowley - Teacher at Delta South Elementary
- Mr. Nathan Sanders - Teacher at Delta High School
- Ms. Emily Smith - Head Custodian at Delta North Elementary
- Mrs. Kaye L. Stewart - Lunch Manager at Fillmore Elementary
- Mrs. Teresa Thompson - Principal at Delta High School
- Mr. Roger Zeeman - Maintenance Worker

Because of concerns with the coronavirus, these retiring employees were not present. Each will be honored through the local newspaper and on the Millard School District’s webpage.

The accomplishments and contributions of the above individuals were shared with the Members of the Board and those present. The above individuals have given a combined 542.5 years of service in working for the Millard School District. Each individual was thanked for their many years of service given to the students, staff, and patrons of the Millard School District. A small token of appreciation will be delivered to each of the retiring employees.

Communications for Board Members:

Communications for Board Members

1. School Newsletters:
 - a. Delta South Elementary School’s - “Bunny Bulletin”
March 2020
 - b. Delta North Elementary School’s “Bulldog Bulletin”
March 2020
 - c. Fillmore Elementary School’s “Chipmunk Chat”
March 2020
 - e. Fillmore Middle School’s March 2020 Newsletter

Public Comment

None - No public comment was available for this meeting

Public Comment

Board Member Comments

Board Member
Comments

1. Member Rawlinson expressed his appreciation and indicated that he was so impressed with the recognition of the retiring employees. These are great individuals who have contributed much to the success of the Millard School District.

Member Rawlinson indicated that he has watched closely over the last couple of months as everyone has stepped up to make educational opportunities available to all students. He has great appreciation for the work that teachers do and how important our education system is.

2. Member Barney seconded what Member Rawlinson had said regarding the honoring of the retiring employees and the great work being done by the District employees. Member Barney was so impressed with the “Teacher Appreciation” parade, as it was wonderful. Member Barney also appreciated the Delta High School “Awards Assembly” that was presented on-line.

3. Member Lund indicated how impressed he was with all that is going on. He suggested that the students are missing their teachers and that the teachers are missing their students. He appreciated that Millard School District stayed the course with instruction going forward. He appreciated how well everything was planned and put into place in such a short time frame.

4. Member Holt indicated that he has his last child graduating from Delta High School and the many individuals who have had a great impact on his children’s lives. He was especially appreciative for the CTE programs and the influence these will have on their lives. President Holt expressed appreciation for Mrs. Thompson and all that she does. Member Holt finished with how public education is the backbone of society and that all educators prepare our children for the next steps in their lives.

5. Superintendent Styler expressed how parents have indicated how they appreciate the structure that education provides for the family and how much the teachers are appreciated. Many thanks for the parents, students, and community for the support during these difficult times.

Appreciation was expressed to Mr. Chad Warnick and his work and efforts with the improvements for the Delta High School FFA farm.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, June 11, 2020, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, June 11, 2020, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah for the purpose of adopting revisions to the current year (2019-2020 school year) Budget and adopting a tentative Budget for the 2020-2021 school year.

Budget Hearing

Meeting adjourned at 3:30 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator